

Artisan & Vendor Application 2023

Forest Grove First Wednesday

May – September 4:00 – 8:00 p.m.

October 4:00 – 7:00 p.m.



Sponsored by City Club of Forest Grove

Business Name: _____ Date: _____

Name of Owners: _____ On-site Contact: _____

Mailing Address: _____ Daytime Phone: _____

City: _____ State _____ Zip: _____ Evening Phone: _____

E-mail: _____ Web Site: _____

Facebook: _____ Instagram: _____

Describe ALL items you intend to sell: *All products, art pieces and crafts must be produced, processed, re-purposed and/or handmade by the vendor. They must be of good quality as determined by the First Wednesday Steering Committee. The Steering Committee does not offer exclusive rights to any one vendor to sell any one product. Vendors intending to sell items that contain copyrighted and/or trademarked images, logos and product names acknowledge that sale of such items may be prohibited by law and current licensing agreements and that they do so at their own risk. By virtue of the preceding statement, City Club of Forest Grove, First Wednesday and Artisans in the Grove accept no responsibility for any liability or damages that may result from any legal action taken against you, the vendor, for attempting to sell such items. The Committee reserves the right to ask any vendor to withdraw any product from sale that they deem necessary.*

| Item List: |
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Booth cost is \$30 per month per 10x10 space. Booths are available to Artisans and City Club Members. *Community Organizations and Food / Beverage Service providers should apply for market street space through Adelante Mujeres Forest Grove Farmers Market.*

Booth space reservations and payment must be made at least two weeks prior to the each event.

Please circle the dates that you will participate: **May 3 June 7 July 5 Aug 2 Sept 6 Oct 4**

Spaces requested: ____ months x \$30 = ____ total

Advanced Payment Discount for all 6 First Wednesday Markets (Due by 4/19/2023) = \$150.00 _____ (one free month)

Booth spaces will be located on 21st Ave. All spaces are 10' by 10'. Vendors must provide their own tents (straight leg style), tent weights, tables, etc. Booth space is allocated on a first come first served basis. Specific vendor booth location for each month will be set via email and published prior to each event.

Vendors must provide a current certificate of insurance naming the City Club of Forest Grove as an additional insured with limits of at least \$1,000,000 per occurrence.

Vendors must follow the flow of traffic and timeline for cars on the street guidelines as well as park in dedicated vendor parking specified in the Event Rules. All Vendors are required to clean their own space upon break down and to provide their own tools to do so. Failure to do any of the above can result in a revoking of vendor privileges at a First Wednesday or City Club of FG sponsored event.

Vendors must comply with all COVID-19 safety protocols outlined by the FGM. These protocols will mirror State and County guidelines in place on our event dates. For a full list of rules please refer to: <https://www.adelantemujeres.org/farmers-markets>

STATEMENT OF ACKNOWLEDGEMENT

I request permission to sell at the City Club of Forest Grove First Wednesday events. I have read and agree to abide by the Event Rules, as well as, all laws, codes, and regulations, to cooperate with event management and to pay the required event fees. I agree to indemnify and hold harmless the Forest Grove First Wednesday Event, Event committee, City Club of Forest Grove, and their respective directors, employees, and representatives from and against all liability, claims, demands, losses, damages, levies, and causes of action or suits of any nature whatsoever, arising out of or related to my activities at Forest Grove First Wednesday Events.

I understand that this application relates only to the products listed herein and that any further products will require another application. I certify that the products above are produced in accordance with all county, state, and federal laws and grown or produced by myself unless otherwise noted. By signing below, I certify that I have read this document in its entirety as well as the Rules of the Forest Grove First Wednesday and agree to abide by the First Wednesday Event regulations as stated and decided by the First Wednesday Committee.

Artist/Vendor Signature: _____

Date: _____

Additional Questions? Please email artisansfg@gmail.com

Return completed form and all fees by mail to:

**City Club of Forest Grove
Attn: Artisans in the Grove
P. O. Box 482
Forest Grove, OR 97116**

Make checks payable to *City Club of Forest Grove*

Please make a copy of this application for your records.

